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## MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 18 September 2015 at 12.30 pm

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr A McCloy

Present: Cllr C Furness, Mrs P Anderson, Cllr A R Favell, Cllr D Greenhalgh, Mr Z Hamid, Cllr Mrs G Heath, Ms S Leckie, Cllr S Marshall-Clarke, Cllr C McLaren, Cllr Mrs L C Roberts and Cllr Mrs N Turner

Apologies for absence: Mrs F Beatty, Mrs E Sayer, Cllr F J Walton and Cllr D Williams

### **47/15 MINUTES OF PREVIOUS MEETING 17 JULY 2015**

The minutes of the last meeting of the Audit, Resources and Performance Committee held on 17 July 2015 were approved as a correct record subject to the following amendment:

Under apologies for absence add Cllr D Greenhalgh.

### **48/15 URGENT BUSINESS**

The Chair reported that there were no items of urgent business to consider.

### **49/15 PUBLIC PARTICIPATION**

Seven members of the public were present to make representations to the Committee.

### **50/15 MEMBERS DECLARATIONS OF INTEREST**

Item 6

Cllr A McCloy declared a personal interest as he had received an email from Patricia Stubbs, one of the public speakers.

Items 6 and 7

Cllr A McCloy declared a personal interest as a member of the Ramblers' Association and as he wrote for the Ramblers' Association magazine.

Cllr D Greenhalgh and Cllr Mrs N Turner both declared personal interests as former members of the Local Access Forum, neither had taken part in any discussions relevant to these items.

## **51/15 PROPOSED TRAFFIC REGULATION ORDER AT WASHGATE (A76226/SAS)**

It was noted that some Members of the Committee had visited the site on 16 September 2015 and the Access and Rights of Way Officer tabled notes of the visit. The officer reported that a letter had been received from Manchester 17 Motorcycle Club and Manchester Trail Riders Fellowship group requesting that they be included in any future consultations. The letter was summarised for the Committee.

The following spoke under the public participation at meetings scheme:

- Ms P Stubbs, Peak Horsepower, against the recommendation
- Mr C Woods, Peak District Green Lanes Alliance, against the recommendation.

In response to Members' queries officers stated that they were proposing deferral of proceeding with a Traffic Regulation Order (TRO) whilst the use of the route was monitored and because information arising on the status of the route during the statutory consultation process led officers to conclude that a TRO was not considered to be expedient at that time.

Members were concerned about the use of the route and felt that action should continue. A motion was proposed that the TRO process continue rather than be deferred. This was seconded.

The Access and Rights of Way Officer stated that a TRO would not deal with existing damage to the route and that this remained the responsibility of the Highway Authorities. It was noted that partnership working would be required to deal with issues on priority routes.

In response to Members' further queries officers stated that the gathering of more information on the status of the route could be undertaken at the same time as the TRO consultation process.

The wording of the motion was agreed as "That the Authority publishes notice of its proposals for a permanent Traffic Regulation Order under section 22 BB (2) (a) Road Traffic Regulation Act 1984 that will have the effect of prohibiting use by mechanically propelled vehicles at any time on the route". This was then voted on and carried.

### **RESOLVED:**

**That the Authority publishes notice of its proposals for a permanent Traffic Regulation Order under section 22 BB (2) (a) Road Traffic Regulation Act 1984 that will have the effect of prohibiting use by mechanically propelled vehicles at any time on the route.**

## **52/15 ACTION UPDATE ON HURSTCLOUGH LANE (A76226/SAS)**

The following spoke under the public participation at meetings scheme:

- Mrs Stoney, local resident, spoke in support of a TRO for Hurstclough Lane
- Ms C Farrell, individual, spoke regarding the state of the route
- Mr P Taylor, individual, spoke regarding effects of the state of the route on his use as a disabled person.

The Authority Members from Derbyshire County Council agreed to raise the issue of repairs to the route with the Council. It was noted that any action would depend on availability of resources. The Chief Executive stated that she was meeting with representatives from the Council soon and would also raise the issue.

The recommendation was moved, seconded, voted on and carried.

**RESOLVED:**

**That the progress is noted and that a follow-up be provided to this Committee in 6 months' time as part of the annual action planning.**

**53/15 STANAGE-NORTH LEES PROGRESS REPORT (PM\_6193/JRN)**

The Property Manager (North Lees) introduced the report and thanked all the officers who had worked on the issues.

The following spoke under the public participation at meetings scheme:

- Mr N Porter, Stanage Forum, spoke regarding conservation issues
- Mr H Folkard, Stanage Forum Steering Group

The Chair thanked the Stanage Forum for their hard work done regarding the Estate.

The recommendation as set out in the report was moved.

In response to Members' queries the officer stated that any developments would be in keeping with the current nature and character of the campsite and that they were also working with the Sheffield Moors Partnership regarding Estate landscape issues.

The motion was then seconded, voted on and carried. The Chair thanked the Property Manager and her team for all their hard work.

**RESOLVED:**

- 1. Members endorse the approach adopted in the draft management plan and the proposals for further consultation and completion of the plan.**
- 2. Members acknowledge the progress made toward achieving Full Cost Recovery and with regard to increasing the delivery of our statutory purposes at Stanage-North Lees, including the campsite.**

**54/15 CYCLE HIRE PROGRESS REPORT (HB)**

The Cycle Hire Manager and the Assistant Director Enterprise and Field Services introduced the progress report on cycle hire, including finance and future business. The Assistant Director thanked the Cycle Hire Manager and the Cycle Hire Team for all their hard work.

The recommendations as set out in the report were moved. In response to Members' queries officers stated that no negative customer comments had been received and that corporate costs were included within the figures.

The motion was then seconded, voted on and carried.

**RESOLVED:**

- 1. Members support the Cycle Action Plan 2015/16**
- 2. Cycle Hire will continue to be monitored via quarterly budget and performance management meetings.**

The meeting adjourned at 2.35pm for a comfort break and reconvened at 2.40pm.

#### **55/15 EXTERNAL AUDIT: 2014/15 REPORT TO THOSE CHARGED WITH GOVERNANCE (A1362/ RMM)**

Kathy Clarke from KPMG, external auditors, was present at the meeting and thanked the Chief Finance Officer and his team for all their help. She highlighted the headlines, significant risk, key issues and recommendations of the external auditor's annual report.

The recommendations as set out in the report were moved.

In response to Members' queries the Chief Finance Officer stated that he felt the current fixed asset register still worked well for the Authority's needs and he was not convinced that the investment needed to change to a new software system would be justified but he would keep under review. Improvements had been made to the current system in conjunction with the auditor's advice.

The motion was then seconded, voted on and carried.

#### **RESOLVED:**

##### **1. That Members:**

- a) Acknowledge the adjustments to the financial statements included in the report by the Chief Finance Officer in response to the External Auditor's findings.**
- b) Agree the management response to the recommendation at Appendix 1 of Annex A of the report.**
- c) Acknowledge the letter of management representations at Annex B of the report.**
- d) Acknowledge that the External Auditor expects to give an unqualified audit opinion on the 2014/15 financial statements and has no matters to report on the 2014/15 Annual Governance Statement.**

#### **56/15 STATEMENT OF ACCOUNTS 2014-15 (A.137/21/PN)**

The Chief Finance Officer introduced the report which requested approval of the audited Statement of Accounts for 2014-15.

The recommendation as set out in the report was moved and seconded. This was voted on and carried.

#### **RESOLVED:**

**That the audited Statement of Accounts for 2014-15 as attached at Appendix 1 of the report be approved and that the amendments made to the draft accounts itemised in Appendix 2 of the report be noted.**

#### **57/15 2014/15 ANNUAL GOVERNANCE STATEMENT (A.137/13/RMM)**

Members considered the report which requested them to review and approve the audited Annual Governance Statement for 2014/15.

The recommendation for approval of the Statement was moved, seconded, voted on and carried.

**RESOLVED:**

**That the audited Annual Governance Statement for 2014/15 be approved.**

**58/15 2015/16 QUARTER 1 CORPORATE PERFORMANCE AND RISK MANAGEMENT REPORT (A91941/WA)**

Members considered the report on 2015/116 Quarter 1 Corporate Performance and Risk Management. The recommendation as set out in the report was moved and seconded.

In response to Members' queries the Director of Corporate Resources stated that any improvements in reporting would be considered as part of the streamlining of the performance management monitoring process.

The motion was then voted on and carried.

**RESOLVED:**

- 1. That the reporting format used in the report is approved for 2015-16 reporting.**
- 2. That the Quarter 1 Corporate Performance Return, given in Appendix 1 of the report, is reviewed and any remedial action agreed.**
- 3. That the corporate risk register, summary given in Appendix 2 of the report, be reviewed and status of risks accepted, including the removal of risk 5.**
- 4. That the status of complaints and Freedom of Information Requests, given in Appendix 3 of the report, be noted.**

**59/15 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972**

**RESOLVED:**

**That the public be excluded from the meeting during consideration of Agenda Item No. 15 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information)."**

**60/15 EXEMPT MINUTES OF PREVIOUS MEETING 17 JULY 2015**

**RESOLVED:**

**The exempt minutes of the last meeting of the Audit, Resources and Performance Committee held on 17 July 2015 were approved as a correct record subject to the following amendment:**

**Add Cllr D Greenhalgh to the list of apologies for absence.**

The meeting ended at 3.15 pm